

# JOB DESCRIPTION

**Delivery Support Worker** (Varying hours and weeks throughout the year)

**Location:** Durham and other locations as appropriate

## Primary Description

TIN Arts' Delivery Support Worker is responsible for delivering a sensitive and efficient support service to participants that attend our activities. They have a positive approach and understanding of person-centred care with people with a learning disability, autism or both. They work as part of a team and help support a creative safe environment for all participants.

## **Tasks:**

- To be the principal lead in providing personal support and care for participants attending TIN Arts' GeTIN2... activities, a range of arts training programmes for people aged 18 or over with a learning disability, autism or both
- To be the first point of contact for participants arriving at a GeTIN2... activity and to ensure participants depart our activity safely and with the appropriate person/s
- To keep a register of participants present at a GeTIN2... day and to make enquiries to determine the whereabouts of anybody absent where no prior notification has been given
- To provide personal care for participants as required
- To lead the administration of medication where required
- To coordinate and undertake light housekeeping duties as required to keep any TIN Arts spaces clean and suitable for creative arts activity (for example clearing up after lunch, ensuring the activity venue is kept tidy)

## **Schedule:**

- A working day is from 9.00am-4.00pm
- Our Durham base is at Framwellgate Moor, Durham DH1 5BL
- The DSW is only required when activity is taking place which is 39 weeks a year
- The DSW will be required 3 days per week

## **Salary:**

- Salary range: prorate of £16,325 to £18,313 depending upon experience and qualifications

## **Person Specification:**

- Experience of working in a care environment, whether in paid employment, voluntary work or informally
- A minimum NVQ Level 3 in Health and Social Care is essential
- The relevant training to administer medication for diabetes, epilepsy and anaphylaxis is essential
- Ability to work as a part of team
- Effective interpersonal, communication and relationship building skills
- Commitment and passion to provide high quality care
- Willingness to undertake further training as required
- Reliable, patient, flexible, self-confident, sensitive and dedicated
- Due to the nature of the role, clear verbal communication skills are essential

## **Further information:**

To apply for this post and to request an Application Form, call 0191 3840728 or email [claire@tinarts.co.uk](mailto:claire@tinarts.co.uk). CVs will not be accepted.



# JOB DESCRIPTION

The closing date for all application forms is 12pm on Friday 23 February. You will be informed by Wednesday 28 February whether you have been shortlisted for interview. Interviews will take place on Monday 5 March.

For all enquiries or for an informal discussion about this post, please contact Claire Defty, Operations and Development Manager on 0191 384 0728 or at [claire@tinarts.co.uk](mailto:claire@tinarts.co.uk) .